

**MINUTES OF THE SOULDERN PARISH COUNCIL MEETING**

**HELD IN THE VILLAGE HALL**

**ON 9th October 2018**

**Present:**

**Nick Oakhill (NO) CHAIR**  
**Alan Smith (AS)**  
**John Hoodless (JH)**  
**Cathy Fleet [Clerk]**

**Members of the Public:**

**David Carlisle**  
**Lucy Cornish**  
**Barbara McGarry**  
**Lucy Cornish**  
**Hannah Twynam**  
**Norma Jones**  
**Cllr Mike Kerford-Byrnes**

**Apologies:**

**Chris Rothero**  
**Bruce May**  
**Kirsty Allpress**

**10.18.01 Apologies**

Apologies were received from Chris Rothero, Bruce May, Kirsty Allpress

**10.18.02 Declarations of interest**

AS declared an interest in Item 9 Planning application 18/00254/F as the owner

**10.18.03 To receive the minutes of the last parish council meeting**

The minutes of the parish council meeting held on 26th July 2018 were checked for accuracy and content, agreed as a true record of the meetings and signed by the chair.

**10.18.04 Public participation**

Members of the public were invited to participate:

Norma Jones was concerned about the beech tree on the hill. A quote had been received to prune it by United Charities, but the tree is owned by the PC so will be added to the schedule (Agenda Item 8)

The bus shelter is still missing a slate - **Action : NO to arrange replacement**

The notice board has been mended and will be reinstated - **Action NO**

David Carlisle reported that it is necessary to switch website hosts as the current one is no longer supported. The new host will improve the website and make it easier to use. They can run in tandem for the time being, but it was agreed that the old site should be turned off as soon as possible. David to deal with this and arrange write access for those who need it.

**10.18.05 Clerks Report and Actions from previous meeting**

<b>NO</b>	<b>ACTION</b>	<b>Update</b>	<b>OWNER</b>
08.18.08	Grasscutting - NO to discuss with Dunn & Sons and negotiate price and report back	completed	NO
08.18.08	Football - NO to invite Mike Hawes and the director of Youth coaching to the next PC meeting.	Unable to attend,	NO

Parish Clerk : Cathy Fleet

Westfield Farm Cottage, Fenway, Steeple Aston, Bicester, Oxfordshire, OX25 4SS

Tel: 01869 347000

Mobile : 07989 398 838

		will be invited to next meeting	
08.18.10	Defibrillator - : KA/CR to design and create posters for distribution around the village	completed	KA/CR

#### 10.18.06

#### Updates

##### a) **Playground Advisory Group**

Lucy Cornish reported that there are many areas of the playground which require attention. The fencing urgently needs doing and this is in hand. Signs need replacing. The assault course is rotten and requires replacing. The train needs attention. All agreed that the fencing should be done at a cost of £900 and that Lucy will provide a detailed proposal of other work required before a decision is made.

The picnic table has been moved by the footballers and should be reinstated in the playground.

##### b) **Nancy Bowles Wood Advisory Group**

No update available

##### c) **CDC**

Cllr Kerford-Brynes reported that the process of disassociation of CDC with South Northants is still on-going - South Northants have debts of £70m. CDC and OCC will work in partnership in some areas. The Chief Exec of CDC has taken on the role of chief Exec of both CDC and OCC.

The Graven Hill housing site, owned by CDC, is making a profit.

The New Homes Bonus will produce an income of £120K over 4 years and it is planned that of that £80K will be spent on road repairs.

##### d) **OCC**

No update was available.

#### 10.18.07

#### **Tree outside the village hall**

The matter of the tree outside the village hall, the roots of which are lifting the footpath will be included in the tree survey.

#### 10.18.08

#### **Village Tree Survey**

Clerk will obtain quotes for a survey of all trees in the village which are the responsibility of the PC from Croft Tree Services, Nicholsons and Sasha Barnes.

The plaques for the memorial trees are now complete and will be replaced on the original trees.

#### 10.18.09

#### **Grass cutting**

Dunn & Sons are cutting the grass every 4 weeks at £50/cut +VAT

There is some confusion around invoices received from Countrywide Ground Maintenance which NO is clarifying with them. Subject to this clarification, payment of the invoices was agreed in principle.

**10.18.10 Posts around the playing field car park**

It was agreed that there should be a deterrent to travellers using the car park as a camp site in the form of bollards, probably removable, at the entrance. NO to research and report back.

**10.18.11 Planning**

**The following planning documents had been received:**

18/01166/F Daleview, Foxhill Lane - APPROVAL  
18/00714/F Beech House gates - APPROVAL  
18/001352/LB -Beech House gates - APPROVAL  
18/01177/LB The Mallards - APPROVAL  
18/00241/TCA tree work - APPROVAL  
18/00242/TCA Spring House, Back lane - APPROVAL  
18/01239/F Rose Cottage, Bates Lane - APPROVAL  
18/00254/TCA - Westend House, Bates Lane application for treework - no objection

**10.18.12 Finance**

**The following accounts were approved for payment and will be set up online by the Clerk to be approved by 2 councillors**

Payee	Details	Amount	VAT to claim	paid
Playsafety	ROSPA Report	100.80	17.50	pending
Dunn & Sons	grasscutting	36.00		paid BACS 07/09/18
SSE	Changing Rooms Electricity	9.62		pending
CDC	emptying 3 dog bins	288.29	48.05	pending *
Dunn & Sons	Grasscutting	60.00		paid BACS 01/10/18
Moore Stephens	External Audit	276.00	46.00	pending

**\* This account will not be paid as 2 separate invoices for the same amount have been received - awaiting information from CDC**

Clerk will arrange with Unity Bank for Chris Rothero and John Hoodless to be added as signatories to the account and for Bruce May to be removed.

**Other matters**

An email had been received from Bruce May informing the PC that he will be resigning from the Council as he is moving away. In his absence he was thanked for his work over the years .

The matter of co-opting a councillor will be discussed at the next meeting.

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It was noted that Charles Noble has written a book about people who died in the war which will be published in the near future and available for purchase in 3-4 weeks. Monies for the publication have been donated/loaned by both the Charities and the Solstice group and sales of the book will be advertised through the village.

The dog bin on Wharf Lane is broken. JH to mend it

**For next Agenda : dates of meetings for 2019**

**Date of next meetings :**

**Parish Council meeting:                      Planning meetings**

22nd November

25th October

**Signed .....**

**Date .....**

**Chair, Souldern Parish Council**

**ACTION LIST SUMMARY**

<b>NO</b>	<b>ACTION</b>	<b>OWNER</b>
08.18.08	Football - NO to invite Mike Hawes and the Director of Youth Coaching to the next PC meeting	NO
10.18.04	NO to arrange for slate to be replaced on bus shelter NO to reinstate noticeboard	NO NO
10.18.06	Lucy Cornish to provide detailed proposals for work required in the playground	Lucy Cornish
10.18.08	Quotes to be obtained for tree survey	CF
10.18.10	NO to research posts for the car park and report back	NO
10.18.12	Clerk will arrange with Unity Bank for Chris Rothero and John Hoodless to be added as signatories to the account and for Bruce May to be removed.	CF
	JH to mend the dog bin on Wharf Lane	NO